

## How To Verify and Set the CD Drive to Z on XP:

From the T4 Welcome Screen:

Press (Ctrl + Alt) + X to get to the Windows Explorer screen.

Click on the plus (+) next to 'My Computer' on the left side.  
Check if drive letter path is set to (Z:) next to 'CD Drive' in the list.  
Drive letter must be set to (Z:) for CD Drive to operate correctly.

If it is set to (D:) proceed with these directions:

Right click on 'My Computer'. Scroll down and click on 'Manage'.  
This will open up the 'Computer Management' window.

In 'Computer Management'...

Left click on 'Disk Management' from the list in 'Storage' section on the left.  
This then displays information on the hard disk and CD drive on the right side of the window.

Place the cursor in the CD-ROM box and 'Right Click' on the CD-ROM Drive letter in the lower right hand pane and select from the menu, 'Change Drive Letter and Path'

From the next small window that pops up, select the 'Change' button.

From the 'Change Drive Letter or Path' window, set the CD Drive letter to 'Z' by selecting 'Z' from the drop-down list box on the right hand side of this dialog box.

Once you have selected 'Z', press the [OK] button, which will then set the CD ROM Drive letter to 'Z'.

You will receive a warning message. Press the [Yes] button.

Exit to the T4 Welcome Screen again by clicking on the red box with the 'X' in they upper right corner of the screen.

Your CD Drive is now set to the correct drive letter to function.

If you have any questions during this process, please contact the T4 Tech Support Line at (866) 578-4872.